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தேசிய கணக்காய்வு அலுவலகம்

NATIONAL AUDIT OFFICE



මගේ අංකය
எனது இல.
My No. }

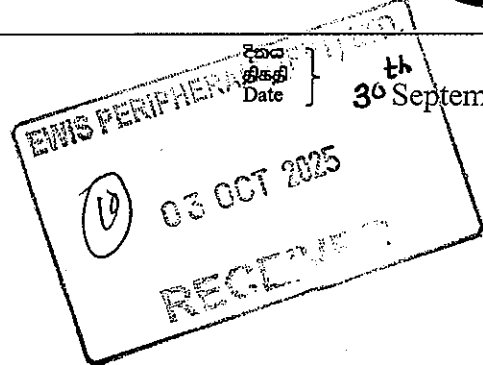
PMD/03/2025/12

ඔබේ අංකය
உமது இல.
Your No. }

දිනය
திகதி
Date }

30 September 2025

The Manager,
Ewis Peripherals (Pvt) Ltd
No. 142, Galle Road,
Colombo 03.



REQUEST FOR A QUOTATION – SUPPLY, INSTALLATION & MAINTENANCE PRINTERS

We kindly request a quotation for the following items.

No	Request Item	Qty.	Specification	Price per unit Without vat Rs.
01.	Printers	02 Nos.	Annexure 01	

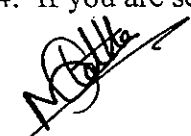
02. Please forward your sealed quotation by hand or registered post to this office on or before **2.00 p.m. on 08th of October 2025**, including your prices and type of payment details. On the top left-hand side of envelop please state the words **"Quotation for Printers"**

**Attach VAT registration documents if VAT is charged*

Address: Chairman, Procurement Committee,
National Audit Office, Room No. 207
306/72, Polduwa Road,
Battaramulla

03. The Tender Box shall be opened at 2.00 p.m. on the same day and representatives of your institution may take part therein. In case that you wish to make your present, it is kindly requested to bring the NIC along with this letter.

04. If you are selected as a supplier, payments will be made after the delivery.


M.C. Welivittigoda
Assistant Director (Administration)
For Auditor General